

Bicycle Friendly Community Application

Name of Community

* Name of Community

* Mayor or top elected official (*include title*)

* Phone

* Email

* Address

* Website

Applicant Profile

* Applicant Name

* Title

* Employer

* Address

* City

* Province

* Postal Code

* Phone

* Email

Community Profile

The data in this section is gathered by Statistics Canada. Click [here](#) to find the most recent information on your community.

1. Type of Jurisdiction

- Town/ Township/City**
- County**
- Region**
- First Nations Reserve**
- Other** If other, describe

(50 word limit)

2. Population

2A. Population Characteristics (from Statistics Canada most recent Census) Total visible minority population (as % of total)

Chinese (as % of total)

South Asian (as % of total)

Black (as % of total)

Filipino (as % of total)

Latin American (as % of total)

Southeast Asian (as % of total)

Arab (as % of total)

West Asian (as % of total)

Korean (as % of total)

Japanese (as % of total)

Visible minority not included elsewhere (as % of total)

Multiple visible minority (as % of total)

Not a visible minority (as % of total)

3. Area of community

Total area

(sq. kms.)

Water area

(sq. kms.)

Land area

(sq. kms.)

4. Population Density

(Person per sq. km.)

5. Climate

Average temperature for January

in °C

Average temperature for April

in °C

Average temperature for July

in °C

Average temperature for October

in °C

Average precipitation for January

in cm

Average precipitation for April

in cm

Average precipitation for July

in cm

Average precipitation for October

in cm

6. Median Household Income

7. Age distribution

(in %, total should equal 100)

0-4

5-19

20-64

65+

8. Does your municipality have a bicycle (or active transportation or transportation demand management) program coordinator or manager?

Yes No

9. What is the name of your community's Bicycle Program/ Active Transportation/ Transportation Demand Management Manager?

10. In which department does your Bicycle Program Manager/ Active Transportation/ Transportation Demand Management work?

- Engineering/public works
- Planning
- Parks and Recreation
- Transportation
- Other If other, describe

(50 word limit)

11. Are you the Bicycle Program/ Active Transportation/ Transportation Demand Management Manager?

Yes No

Manager Phone

Manager Email

12. What percentage of the community's Bicycle Program/ Active Transportation/ Transportation Demand Management Manager's time is spent on bicycling issues?

- 10% or less
- 10-25%
- 25-50%
- 50-75%
- 75-100%

13. How many government employees, expressed in full-time equivalents, work on bicycle issues in your community?

14. Do you have a Bicycle or Active Transportation Advisory Committee?

- Yes
- No

14a. How often does it meet?

- Monthly
- Every two months
- Quarterly
- Annually
- Other If other, describe

(50 word limit)

14b. How many members serve on the committee?

14c. Which of the following groups are represented or regularly attend the Bicycle / Active Transportation Advisory Committee?

(Check all that apply)

- User group
- Law enforcement
- Chamber of commerce
- Councillor Public health
- department
- Transportation department
- School board
- Parks department
- Recreation department
- Transit agency
- Other If other, describe

(250 word limit)

14d. Name of Bicycle/ Active Transportation Advisory Committee Chair

Email of Bicycle Advisory/ Active Transportation Committee Chair

15. Is there a bicycle advocacy group(s) in your community?

- Yes
- No

15a. What is the name of the advocacy group(s)

(if more than one, list them all, 250 word limit)

15b. Are any of them working with you on this application?

- Yes
- No

15c. List the name of the primary group:

15d. Does this group have paid staff?

- Yes
- No

15e. Do you contract with this group for any services or programs?

- Yes
- No

15f. Who is the primary contact for them?

15g. Email of primary contact of advocacy group

(e.g. myname@example.com)

16. What are the primary reasons your community has invested in bicycling?

(check all that apply)

- Improved quality of life
- Improving public health
- Community connectivity
- Transportation options
- Climate change concerns
- Decrease traffic congestion
- Increase tourism
- Increase property values
- Cooperation with adjacent communities
- Public demand
- Economic development
- Traffic safety
- Other

If other, describe

(250 word limit)

17. What was your community's most significant investment for bicycling in the past year?(100 word limit)

18. What specific improvements do you have planned for bicycling in the following year?(100 word limit)

Engineering and Planning

19. Does your community have

- a complete streets (or equivalent) policy?
- a bicycle accommodation policy (a policy that requires the accommodation of cyclists in all new road construction and reconstruction and resurfacing)?
- Neither

19a. When was it adopted?

19b. Provide a link or attach a copy of this legislation or policy. (250 word limit)

19c. How was it adopted?

- Inclusion in/ amendment to Official Plan
- Council Resolution
- Internal Policy
- Other If other, describe

(250 word limit)

19d. What tools are in place to ensure implementation?

(Check all that apply)

- Implementation Guidance
- Design
- Manual
- Training

Other If other, describe
(500 word limit)

20. How do you ensure your engineers and planners accommodate cyclists according to MUTCD, TAC, ASHTO or MTO guidelines and standards?

(Check all that apply)

- Training**
- Offer TAC, Velo-Quebec or bicycle facility design Training Course**
- Hire outside consultants to train staff**
- Send staff to bicycle-specific conferences/training**
- Require project consultants to have bike/ped qualifications**
- Internal training or design manual**

20a. Describe each checked (200 word limit)

What percentage of bridges, overpasses and tunnels in your community are accessible to bicyclists?
Enter a whole number, 0 or larger

Bridges in %

How are they designed to accommodate cyclists, including approaches?

Overpasses in %:

How are they designed to accommodate cyclists, including approaches?

Tunnels in %

How are they designed to accommodate cyclists, including approaches?

21a. What are the exceptions? (500 word limit)

* 22. How do you ensure there are end-of-trip facilities for bicyclists?

(Check all that apply)

- Bike parking guideline, policy or by-law (Check appropriate box)**
- Bike parking guideline, policy or by-law (Check appropriate box) for all new developments**
- Guideline, policy or by-law (Check appropriate box) requiring showers and lockers**
- Building accessibility guideline, policy or by-law (Check appropriate box)**
- On street bike parking**
- Guideline, policy or by-law (Check appropriate box) that allows bike parking to substitute for car parking**
- Standards for bicycle parking that are consistent with North American guidelines (e.g. APBP)**
- Other** If other, describe

(500 word limit)

23. How many bike parking spaces are there in your community?

(Answer all that apply)

23a. Bike racks

23b. Bike lockers

23c. Bike depot

(i.e. Bikestation)

23d. In-street bike parking

24. Approximately what percentage of these locations have bike racks or storage units?

24a. Schools

24b. Libraries

24c. Transit Stations

24d. Parks & Recreation Centers

24e. Government buildings

24f. Office buildings

24g. Commercial buildings

24h. Public Housing

25. Does your community have transit service?

Yes No

25a. Are buses equipped with bike racks?

Yes No

25b. What percentage?

25c. Are bikes allowed inside transit vehicles?

Yes Sometimes No If Yes or sometimes, describe

(50 word limit)

26. What is the number of kilometres of your total road network?

27. What is the number of kilometres of your total shared-use path network?

28. List your current and planned bicycle accommodations?

Complete all that apply.

a. Bike lanes/ paved shoulders

Current

Planned

b. Shared lane markings

Current

Planned

c. Bike boulevards

(a shared roadway which has been optimized for bicycle traffic. In contrast with other shared roadways, bicycle boulevards discourage cut-through motor vehicle traffic, but typically allow local motor vehicle traffic. They are designed to give priority to cyclists as through-going traffic.)

Current

Planned

d. Signed bike routes

Current

Planned

e. Paved shared use paths within boulevards and/ or linear off-road corridors

Current

Planned

f. Natural surface shared use paths

Current

Planned

g. Singletrack

Current

Planned

29. What other innovative ways have you improved on-road conditions for bicyclists?

(Check all that apply)

- Road diets
- Area wide traffic calming
- Paved shoulders / edge lines
- Cycle tracks
- Contra-flow bike lanes
- Speed limits 40 kmh or less on residential streets
- Bike links (defined as pathways/ walkways between streets)
- Way-finding signage with destination/ distance and/or time information
- None
- Other If other, describe

(500 word limit)

30. • What percentage of roads in your municipality have an urban cross-section?

• What percentage of arterial streets have bike lanes or paved shoulders?

31. What percentage of natural surface trails (i.e., not stonedust) and singletrack are open to bicyclists?

31a. What are the exceptions? (500 word limit)

32. What maintenance policies or programs ensure bike lanes and paved shoulders remain usable and safe?

(Answer all that apply)

32a. Street sweeping

- Before other travel lanes
- Same time as other travel lanes
- Weekly
- Monthly
- Quarterly
- Annually
- Never
- Other If other, describe

(250 word limit)

32b. Snow clearance

- Before other travel lanes
- Same time as other travel lanes
- Within 48 hours of storm
- Never
- Not applicable
- Other If other, describe

(500 word limit)

32c. Pothole maintenance

- Within 24 hours of complaint
- Within one week of complaint
- Within one month of complaint
- Never
- Other If other, describe

(500 word limit)

32d. Other Maintenance policies or programs for bike lanes and shoulders

(describe 500 word limit)

33. What maintenance policies or programs ensure shared-use paths remain safe and usable?

(Answer all that apply)

33a. Path sweeping

- Weekly
- Monthly
- Quarterly
- Annually
- Never
- Other If other, describe

(250 word limit)

33b. Vegetation maintenance

- Weekly**
- Monthly**
- Quarterly**
- Annually**
- Never**
- Other** If other, describe

(250 word limit)

33c. Snow clearance

- Before roadways**
- Same time as roadways**
- Within 48 hours of storm**
- Never**
- Not applicable**
- Other** If other, describe

(250 word limit)

33d. Surface repair

- Within 24 hours of complaint**
- Within one week of complaint**
- Within one month of complaint**
- Never**
- Other** If other, describe

(500 word limit)

33e. Other Maintenance policies or programs for shared-use paths

(describe 500 word limit)

34. How do you accommodate cyclists at intersections in your community?

(Check all that apply)

- All /Most signals are timed for bicyclists**
- All /Most signals are timed**
- Loop detector markings**
- Video detection**
- Advance stop line or Bike Box**
- Bicycle signal heads**
- None of the above**
- Other** If other, describe

(500 word limit)

35. Are there other infrastructure improvements in your community to promote bicycling?

- Yes**
- No** If Yes, describe

(500 word limit)

Education

36. Do elementary schools in your community offer bicycle education through the curriculum (e.g., Active and Safe Routes to School (or comparable) program that includes bicycling education?

- Yes No

What percentage of schools in your jurisdiction participates?

a. Elementary

(percentage)

b. Senior elementary School

(percentage)

c. High School

(percentage)

37. Outside of schools, how are children taught safe bicycling skills?

(Check all that apply)

- CAN BIKE
 Bike clubs
 Bike clinics / Bike rodeos
 Youth recreation programs
 Helmet fit seminars
 Safety Village
 rail riding classes / Sprockids / Public health programming
 None of the above
 Other If other, describe

(500 word limit)

What role does your Public Health authority have in bicycle education?

38. Do you have a diversion program for cyclists or motorists?

- Yes No If Yes, describe

(500 word limit)

39. What have you done in the last 18 months to educate motorists and bicyclists on sharing the road safely?

(Check all that apply)

- Public service announcements
 Community newsletter article
 New resident packet
 Utility bill insert
 Bicycle ambassador program
 Newspaper column/blog on bicycling
 Dedicated bike page on community Web site
 Billboards
 Share the Road Signs
 Share the road information in driver's education / Trail ambassadors that educate users on sharing the road/ t

rail safely

- None of the above
 Other If other, describe

(500 word limit)

What of the following options are available on a regular basis to your community?

40b. Cycling skills classes (Can-Bike or similar) -- three to four hour classroom training courses (which include on-bike component)

- Weekly
- Monthly
- Quarterly
- Annually
- Never
- Other If other, describe

(250 word limit)

40c. Commuter classes - one/two hour classes

- Weekly
- Monthly
- Quarterly
- Annually
- Never
- Other If other, describe

(250 word limit)

41. Has your community hosted a Can Bike Instructor seminar in the past two years?

- Yes
- No

42. How many Can Bike Instructors are there in your community?

(Measured?)

43. List active Can Bike Instructors (active means they have taught at least one class during the past 12 months. 500 word limit).

Does your community have driver training/ education for any of the following professional drivers that include information on sharing the road with cyclists?

(Check all that apply)

- Municipal staff
- Taxi drivers
- Transit operators
- School bus operators
- Delivery drivers
- Other If other, describe

(250 word limit)

44a. If yes to any of the above, describe the program. (500 word limit)

45. Describe any efforts your community has made to ensure your education programs reach traditionally underserved populations. (500 word limit)

46. Are there other education efforts in your community to promote bicycling?

- Yes
- No

46a. If yes, describe (1000 word limit)

Encouragement

47. How do you promote cycling in your community?

(Check all that apply)

- Municipal Proclamation**
- Community Ride**
- Mayor-led Ride**
- Public Service Announcements**
- Publish a guide to Bike Month Events**
- Bike to work day/ week/ month; Bike to work day/ week/ month Web site**
- Commuter Challenge**
- Commuter Breakfasts**
- Trail construction or maintenance day**
- Bike-sharing program / Bicycle-specific public health programming**
- Summer Streets/ Sunday Parkways**
- No promotion**
- Other** If other, describe
(1000 word limit)

48. How many people participate in the annual cycling events?

Event	Number of Participants
Bike to Work week/ day/ month	<div style="border: 1px solid black; height: 15px;"></div>
Commuter Challenge	<div style="border: 1px solid black; height: 15px;"></div>
Bike Rodeos	<div style="border: 1px solid black; height: 15px;"></div>
Trail construction or maintenance day	<div style="border: 1px solid black; height: 15px;"></div>
Community Rides/ Tours	<div style="border: 1px solid black; height: 15px;"></div>
Summer Streets/ Sunday Parkways	<div style="border: 1px solid black; height: 15px;"></div>
Other (describe)	<div style="border: 1px solid black; height: 15px;"></div>

50. Do you actively promote the annual Commuter Challenge or other bicycle commuting incentive programs?

- Yes** **No**

50a. If yes, describe (500 word limit)

50b. Approximately what percentage of the community workforce do you reach?

51. List the signature cycling events in your community?

(500 word limit)

52. Does the municipality sponsor or actively support any of these rides?

- Yes** **No**

52a. If yes, how?

(500 word limit)

53. Does your local tourism board promote bicycling in your area?

- Yes** **No**

53a. If yes, how?

(500 word limit)

54. Are there cycling organizations in your area?

(Check all that apply)

- Recreational Bike Clubs**
- Mountain Bike Clubs**
- Friends of the Trail Groups**

- Racing Clubs or Teams**
- Bicycle Co-ops / Volunteer mountain bike patrols**
- None**
- Other** If other, describe

(500 word limit)

54a. For each type of organization checked, list names of the organizations.

(500 word limit)

55. How many specialty bicycle retailers (i.e shops dedicated primarily to selling bikes and bike-related equipment) are there in your community?

55a. List their names.

(500 word limit)

55b. How many retailers in your municipality provide a bike repair service (i.e. bike store mechanic vs assembler)?

55c. List their names.

(500 word limit)

56. Which of these bicycling areas or facilities do you have in your community?

(Check all that apply)

- BMX track**
- Velodrome**
- Cyclocross course**
- Mountain bike park**
- Pump Tracks**
- None**
- Other** If other, describe

(500 word limit)

57. Is there a skatepark in your community?

- Yes**
- No**

57a. If yes, do bikes have access to the skatepark?

- Always**
- Sometimes**
- Never**

58. Are there opportunities to rent bicycles in your community?

- Yes**
- No**

59. Does your community have a bike sharing program?

- Yes**
- No**

59a. If yes, of what use is it?

(Check all that apply)

- Public use**
- Private institution**
- Other** If other, describe

(500 word limit)

60. Does your community formally recognize bicycle friendly businesses in your community?

- Yes**
- No**

60a. If yes, explain how and list the names of the businesses recognized in 2009.

(500 word limit)

61. Does your community have youth recreation and/or intervention programs centered around bicycling?

(Check all that apply)

- Recycle a Bicycle**
- Sprockids**
- Earn a Bike program**
- Co-op or Community Cycling Center**
- None**
- Other** If other, describe

(500 word limit)

62. What mapping and route finding information is available for your community which has been updated in the last 18 months?

(Check all that apply)

- Online route finding service**
- Online map**
- Printed on-road bike-routes map**
- Printed mountain bike trails map**
- Web-based (MapMyRide, Bikely, bikemap)**
- None available**
- Other** If other, describe

(500 word limit)

63. Does your community have other programs or policies to encourage cycling?

- Yes** **No**

63a. If yes, describe

(500 word limit)

What partnerships exist to encourage and promote cycling in your community? What do the partnerships do?

(500 word limit)

63b. Is your municipality a member of the Welcome Cyclist Network?

- Yes** **No**

(A cycle tourism industry standards and destination development project now expanding across the province -see <http://www.welcomecyclists.ca/>)

Enforcement

64. How does your police department interact with the local cycling community?

(Check all that apply)

- A police officer is an active member of bicycle/ active transportation advisory committee**
- Identified law-enforcement point person to interact with cyclists**
- No current formal interaction**
- Other** If other, describe

(50 word limit)

65. What kind of training is offered to police officers regarding traffic law as it applies to bicyclists?

(Check all that apply)

- Basic Police College training
- CAN BIKE training
- National Highway Traffic Safety Administration Law Enforcement Training
- Completion of Smart Cycling course by Police
- Presentation by CAN BIKE Cycling Instructor or local cyclist
- No training currently offered
- Other If other, describe

(500 word limit)

What enforcement campaigns are targeted at improving cyclist safety?

(Check all that apply)

- Helmet/light giveaways
- Targeting motorist infractions
- Targeting cyclist infractions
- Share the road campaigns
- None of the above
- Other If other, describe

(500 word limit)

67. Does your police department have bike patrol officers?

- Yes
- No

67a. If yes, what percentage of police department employees regularly patrol by bicycle?

68. Are there any other public safety (e.g. fire department or EMS) employees on bikes?

- Yes
- No

68a. If yes, what percentage of the public safety employees regularly patrol by bike?

69. Do your local regulations treat bicyclists equitably? (examples can be found on the BFC resources page).

(Check all that apply)

- There are specific penalties for failing to yield to a cyclist when turning.
- It is illegal to park or drive in a bike lane (intersections excepted).
- There are penalties for motor vehicle users that 'door' cyclists.
- The community uses photo enforcement for red lights and/or speed.
- There is a local law that requires cyclists to use sidepaths regardless of their usability.
- There is a local law that requires cyclists to use bike lanes where they are provided.
- Cyclists are required to ride as far to the right of the road as practicable without exceptions listed in the Highway Traffic Act.
- There is a by-law allowing/ restricting bicycles on sidewalks (All bikes allowed? All bikes restricted? Bikes with certain characteristics permitted/ restricted (explain)?)
- There are local or school policies that restrict youths from riding to school.
- None of the above
- Additional information on any of the above mentioned ordinances as it pertains to your community.

If Addition Information, describe

(500 word limit)

70. Are there any additional prohibitions or restrictions on cyclists in your community?

- Yes
- No

70a. If yes, describe

(500 word limit)

71. Does your community have other programs or policies to enforce safe cycling?

- Yes
- No

71a. If yes, describe

(100 word limit)

Evaluation and Planning

72. What is the most current journey-to-work data for your community as per Statistics Canada?

73. What additional information do you have on bicycle use for your community?

(500 word limit)

74. Does your municipality analyze/ publish information on cyclist/ pedestrian crashes?

75. Does your municipality analyze/ publish information on cyclist/ cyclist crashes?

76. Do you have a specific plan or program to reduce these crashes?

Yes No

76a. If yes, provide the link to the plan or describe.

(500 word limit)

77. Does your community's Official Plan:

- **Require the completion of a bicycle/ active transportation plan?**
 • **Specifically speak to reducing auto dependence and increasing alternate modes, including bicycling?**

77. Does your community have a bicycle or active transportation plan?

Yes No

77a. When was it passed or most recently updated?

77b. Is there a dedicated funding source for implementation?

Yes No

77c. If yes, describe.(500 word limit)

77d. What percentage of the plan has been implemented?

77e. Are you meeting annual target goals for implementation?

Yes No

77f. Provide a link to the plan or describe. (250 word limit)

78. Do you have a trails master plan that addresses mountain bike access?

Yes No

78a. If yes, provide the link to the plan or describe.

(500 word limit)

79. Is there formal cooperation between the mountain biking community and the community recreation and planning staff?

Yes No

79a. If yes, describe.

(500 word limit)

80. Do you have motor vehicle trip reduction regulations, policies or programs (i.e., transportation demand management programs)?

Yes No

* 80a. If yes, describe.

(500 word limit)

81. Have you done an economic impact study on bicycling in your community?

Yes No

81a. If yes, describe.

(500 word limit)

82. Do you have a mechanism to ensure facilities, programs and encouragement efforts are implemented in traditionally underserved or hard to reach communities?

Yes No

82a. If yes, describe.

(500 word limit)

83. Does your community have other programs or policies to evaluate and/or plan bicycling conditions, programs, and facilities in your community?

Yes No

83a. If yes, describe.

(500 word limit)

Final Overview

84. What are the three primary reasons your community deserves to be designated a Bicycle Friendly Community?

84a. Reason One

(100 word limit)

84b. Reason Two

(100 word limit)

84c. Reason Three

(100 word limit)

85. What are the three aspects of your community most in need of improvement in order to accommodate bicyclists?

85a. Reason One

(100 word limit)

85b. Reason Two

(100 word limit)

85c. Reason Three

(100 word limit)

86. Are you planning any new projects based on your completion of the Bicycle Friendly Community application?

Yes No

86a. If yes, describe.

(500 word limit)

87. Has completing this application made you more aware of what your community needs to do to be bicycle friendly?

Yes No

87a. If yes, describe.

(500 word limit)

Submit

Reset

